

JOB OPPORTUNITY

Job Name: Refurbisher/Skinner

Department: Remanufacturing

Reporting To: Remanufacturing Supervisor

Duties:

- Strip and re-skin panels, flipper doors, tackboards, finishing posts according to manufacturer's directions
- Re-assemble panel with appropriate materials, according to work order
- Accurately pick proper materials for work orders
- Check product and fabric against Purchase Order
- Maintain orderly environment in work area
- Actively participate in and support ABI's ISO processes, observing all work processes and instructions described in the Business Management System (BMS)
- Cross-train in other capacities in order to fill requirements from time-to-time
- At all times, respect health and safety guidelines, reporting problem areas and rectifying problems when appropriate
- Other duties as required

Qualifications

- Ability to lift and carry heavy and awkward materials, up to 50 lbs without assistance
- Secondary School diploma or equivalent work experience
- Minimum six (6) months' experience in a job function within the Remanufacturing Support or Production Support job category, with cross-training experience in Material Handling and/or ability to provide a hands-on demonstration of skills necessary to perform job adequately, with a minimum level of support required
- Ability to use or learn Haworth Electronic Ordering process
- Effective English communication skills
- Excellent memory and attention to detail
- Good organizational, planning and logic skills

Interested?

Please forward your resume and a cover letter by e-mail to opportunities@makespacework.com or fax to 613-738-7206

We are an equal opportunity employer. Please note that only selected candidates will be contacted for an interview.